

RESOLUTION NO. 6728-2017

*Introduced by: MR. LANCE
Dispense with the Three Readings*

AN EMERGENCY RESOLUTION TO VERIFY BLANKET PURCHASE ORDERS APPROVED THROUGH THE LAKEMORE PURCHASE ORDER POLICY FOR THE THIRD QUARTER 2017

Be it Resolved by the Council of the Village of Lakemore, Ohio:

Section 1: The following Blanket Purchase Orders are hereby verified for the third quarter 2017:

<u>P.O#</u>	<u>Description</u>	<u>Amount</u>
19-2017	Miscellaneous Water Dept Supplies	\$ 5,000.00
20-2017	Public Services Repairs & Maintenance	\$ 5,000.00
21-2017	Miscellaneous EMS Supplies	\$ 2,500.00
22-2017	Fire Department Repairs & Maintenance	\$ 5,000.00
23-2017	Utility Deposit Refunds	\$ 500.00
24-2017	Municipal Fire & Police Supplies	\$ 3,000.00
25-2017	Park / boat Deposit Refunds	\$ 1,000.00

Section 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the citizens of the Village of Lakemore, Ohio for the reason that these purchase orders have been approved and are awaiting payment. Therefore, this Resolution shall take effect immediately.

Passed: July 17, 2017


Rick Justice, Mayor

ATTEST:


Tracy Fast, Fiscal Officer

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Resolution No. 6728-2017 was duly adopted by Council at its special meeting held on July 17, 2017.


Tracy Fast, Fiscal Officer

RESOLUTION NO. 6729-2017

Introduced by: Mrs. Coontz

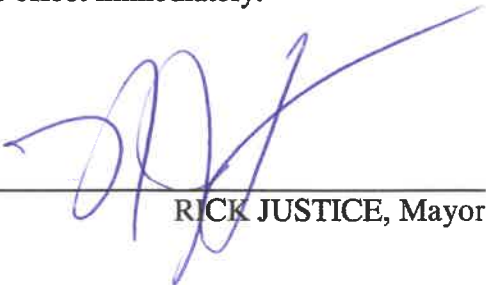
Dispense with the Three Readings

**A RESOLUTION AUTHORIZING THE MAYOR TO APPROVE THE AGREEMENT WITH
CT CONSULTANTS FOR ENGINEERING WORK FOR THE PLAZA PRIVATE DRIVE
RECONSTRUCTION**

Now Therefore Be it Resolved by the Council of the Village of Lakemore, Ohio:

- Section 1:** The Mayor is authorized to approve the agreement with CT Consultants for engineering services for Plaza Private Drive Reconstruction.
- Section 2:** CT Consultants will provide engineering services related to the survey and final design and construction observation and construction administration of the private drive.
- Section 3:** A copy of this agreement is attached hereto and made part hereof as if fully rewritten herein.
- Section 4:** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the health, safety and welfare of the citizens of the Village of Lakemore, Ohio, for the reason that the service is necessary for the continued operation of the Village of Lakemore. Therefore, this Ordinance shall go into effect immediately.

Passed: July 17, 2017



RICK JUSTICE, Mayor

ATTEST:



TRACY FAST, Fiscal Officer

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Resolution No. 6729-2017 was duly adopted by Council at its regular meeting held on July 17, 2017.



TRACY FAST, Fiscal Officer

RESOLUTION NO 6730-2017

*Introduced by: MRS.
COCHRAN*

Dispense with the Three Readings

A RESOLUTION TO HIRE Matthew M. Ganska AS A COMMISSIONED,
UNPAID, RESERVE POLICE OFFICER WITH THE LAKEMORE
POLICE DEPARTMENT

Now Therefore Be it Resolved by the Council of the Village of
Lakemore, Ohio:

Section 1: The Council confirms the employment of Matthew M.
Ganska as a commissioned, unpaid, reserve police officer
with the Lakemore Police Department, per Ordinance
1584-2017.

Section 2: Matthew M. Ganska shall serve as a Probationary
Member of the Lakemore Police Department for one
year.

Section 3: This Resolution for the employment of Matthew M.
Ganska is hereby declared an emergency in the interest of
the health, safety and welfare of the citizens of the
Village of Lakemore and shall take effect and be in force
on and after the earliest period allowed by law.

Passed: July 17, 2017



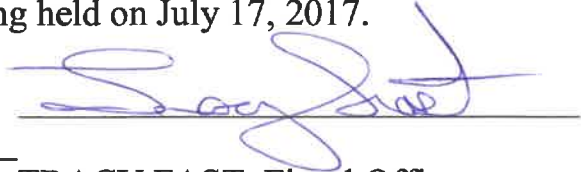
RICK JUSTICE, Mayor

ATTEST:



TRACY FAST, Fiscal Officer

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Resolution No. 6730-2017 was duly adopted by Council at its special meeting held on July 17, 2017.



TRACY FAST, Fiscal Officer

Ordinance 1590-2017

Introduced by Mr. Timko

First Reading: June 19, 2017

Second Reading: July 3, 2017

Third Reading: July 17, 2017

An Ordinance amending Ordinance 1163-1992 “An Ordinance repealing Ordinance 457-1958 and amending Ordinance 1145-1991, Article XI, by adding Sections F through K regulating household sewage disposal systems and prohibiting the discharge of effluent from septic tanks, sanitary sewer lines or systems, cesspools, or any other sewage disposal systems, and providing a penalty” by adding sections L through N and amending Section 3

Now, Therefore, Be it Ordained by the Council of the Village of Lakemore, Ohio:

Section 1: That Ordinance 1163-1992 and Ordinance 1145-1991, Article XI, are hereby amended to add Sections L through N such that said additional sections shall read as follows:

Article XI SANITARY SEWER INSTALLATION

L – Downspouts and drains

No person shall cause or permit the roof water downspouts of any building or the surface or ground water drains in or about any building to be connected into or to remain connected into any soil pipe, drain or lateral sewer tributary to any sanitary sewer of the village. No shall any person cause or permit any other physical condition to exist in, on or about any building, or in the yard around any building, whereby either the roof water or surface water from or about such building is caused or permitted to flow into any soil pipe, drain or lateral tributary to any sanitary sewer of the village. This section shall not be construed against any person who has constructed or caused to be constructed necessary sub-foundation drains with connection into a sanitary sewer prior to October 26, 1943.

M– Discharge criteria for fats, oils, and grease

1. All wastewater that is discharged containing fats, oils and grease shall be discharged into a properly maintained and functioning grease trap and/or grease interceptor.
2. The Department of Public Services may require any discharger that violates any of the provisions of this article or who discharges, could potentially discharge, or cause a discharge of fats, oils, and grease that causes damage to or impairs the village’s wastewater disposal system, to do any of the following:

- a. Install an approved grease interceptor; or
 - b. Clean a grease interceptor at a frequency determined by the Department of Public Services; or
 - c. Replace an existing grease trap and/or grease interceptor with an approved grease interceptor.
3. If the discharger demonstrates that the installation of a grease interceptor is impractical to the satisfaction of the Department of Public Services, the Village Administrator or Foreman may do any of the following:
- a. Approve installation of a grease interceptor that is smaller or otherwise varies from the standard construction drawings;
 - b. Approve installation of a grease trap; or
 - c. Waive the requirement to install a grease interceptor.
4. The design of a grease interceptor shall comport with the requirements show on the Village of Lakemore Standard Construction Drawings.
5. Where fats, oils and grease are a byproduct of food preparation and/or cleanup, these materials shall be recycled or disposed of in accordance with all applicable laws.
 6. None of the following agents shall be placed directly into a grease trap or grease interceptor, or into any drain that leads to the grease trap or grease interceptor:
 - a. Emulsifiers, de-emulsifiers, surfactant active agents, enzymes, degreasers, or any product that will liquefy grease trap or interceptor wastes;
 - b. Any substance that may cause excessive foaming in the sewer system; or
 - c. Any substance capable of passing the solid or semi-solid contents of the grease trap or interceptor to the sewer system.
 7. Influent wastewater entering grease traps and grease interceptors shall not exceed 140 degrees Fahrenheit. The temperature at the flow control device inspection port shall be considered equal to the influent temperature.
 8. Toilets, urinals, and other similar fixtures shall not be plumbed to a grease trap or grease interceptor.
 9. Waste shall only enter the grease trap or grease interceptor through the inlet flow control device.

10. Food waste grinders, where installed, shall be plumbed directly into the building drainage system without passing through a grease trap or grease interceptor.

11. Grease trap and grease interceptor maintenance shall satisfy the following:

a. All dischargers of fats, oils and grease are responsible for maintaining the grease traps and grease interceptors in continuous proper working condition in accordance with the manufacturer's operation and maintenance manual. All dischargers of fats, oils and grease are also responsible for inspecting, repairing, replacing, or installing apparatus and equipment as necessary to ensure proper operation and function of grease traps and grease interceptors, and compliance with discharge limitations at all times. All dischargers of fats, oils and grease and their employees must have knowledge of any grease trap and grease interceptor's location, usage and maintenance schedule.

b. It shall be unlawful for a discharger of fats, oils and grease to allow fats, oils and grease waster to be removed from its premises by a transporter who does not have all applicable federal, state, or local permits or registrations, including any permit required by the Summit County Combined General Health District.

c. If a discharger of fats, oils and grease utilizes a grease transport/disposal company to remove the grease from the grease interceptor or grease trap, a "Grease Hauler Manifest Form" must be kept on file at the facility from which the grease is removed. A Grease hauler Manifest form is available from the Department of Public Services. The grease transport/disposal company shall provide a certificate of insurance, certificate or assurance, and certificate of indemnification to the owner or operator of the FSE.

d. A discharger of fats, oils and grease must maintain any grease trap and/or grease interceptor maintenance records on site for three years. A discharger of fats, oil and grease shall maintain adequate documentation that the grease trap and/or grease interceptor is appropriately cleaned and inspected.

e. A FSE which discharges fats, oils and grease shall clean the grease trap and/or grease interceptor as follows:

(i) Any grease interceptor that is in active use shall be cleaned at least once every three months.

(ii) Any grease trap that is in active use shall be cleaned at least once every week.

(iii) The cleaning frequency may be decreased, with the approval of the Department of Public Services, if the owner or operator of the FSE is able

to provide evidence it has been able to operate longer without impairment to the operation of facility's sewer lateral and the public sewer system.

(iv) The Department of Public Services may specify more frequent cleaning when the cleaning frequencies are determined by the Department to be inadequate.

N – Penalty

1. Whoever is found to have violated an order of the village or who has failed to comply with any provision of sections L or N of this article, and the regulations, or rules of the Village, or orders of any court of competent jurisdiction or permits, issued hereunder, is guilty of a misdemeanor or of the first degree and shall be fined not more than (\$1,000.00) one thousand dollars and imprisoned not more than (6) six months. A separate offense shall be deemed committed each day during or on which a violation occurs or continues.

2. Civil Penalties

a. Any discharger, significant industrial user, person or governmental entity, or storm water discharger, or community who is found to have violated an order of the village or who has failed to comply with any provision of this article and the regulations or rules of the village, or orders of any court of competent jurisdiction, or permits issued hereunder shall be subject to the imposition of a civil penalty. Such civil penalty shall be in an amount not to exceed (\$25,000.00) twenty-five thousand dollars per day for each day of violation concerning pretreatment or storm water discharge standards and requirements as specified in sections L and N of this article.

b. All other civil penalty violations shall be in an amount of not more than (\$25,000.00) twenty-five thousand dollars per day for all other violations.

c. All civil penalties shall be deemed to be also based on a beach of the permit issued and of any orders issued in considering whether a violation has occurred.

Section 2: Section 3 will read: That the Fiscal Officer shall forward a certified copy of this Ordinance to the Summit County Board of Health,

Section 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: July 17, 2017



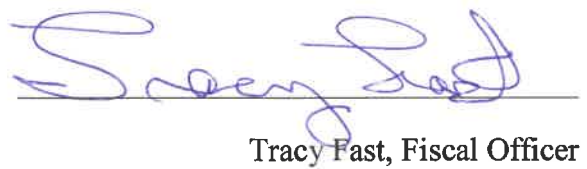
Rick Justice, Mayor

ATTEST:



Tracy Fast, Fiscal Officer

I, Tracy Fast, Fiscal Officer for the Village of Lakemore, do hereby certify that the foregoing Ordinance 1590-2017 was duly adopted by Council at its regular meeting held on July 17, 2017.



Tracy Fast, Fiscal Officer

SEWER BUREAU

FOG PROGRAM

HYDROMECHANICAL GREASE INTERCEPTOR

MAINTENANCE GUIDE

POLICY FOR HYDROMECHANICAL GREASE INTERCEPTOR SELF-CLEANERS

The following policies for Hydromechanical Grease Interceptor (HGI) Self Cleaners are provided to insure that facilities, which elect to maintain their own device(s), shall comply with the Village of Lakemore Fats, Oils, and Grease (FOG) Control Program and the Revised Code of the Village of Lakemore as established. Implementing an effective pretreatment compliance program at your facility will minimize discharges of animal/vegetable Fat, Oil, and Grease (FOG) to the collection system. FOG discharges contribute to blockages, which can result in backups in your facility, collection system spills, increased maintenance costs and other public health and environmental concerns.

A. HYDROMECHANICAL GREASE INTERCEPTOR (HGI) MAINTENANCE

The following procedure is provided to assist owners/managers in performing self-cleaning of their HGI(s). To insure compliance, it is recommended that HGIs be cleaned on a weekly basis.

(See Section B. COMPLIANCE EVALUATION POLICY for details on establishing a reliable compliance program).

1. Open the HGI and conduct a visual inspection. Check for leaking seams and pipes. Insure the baffles are properly installed and in effective working order. Verify the appropriate flow-regulating device is in place for your HGI.
2. Using a skimmer (or a slotted spoon) and a ladle, skim off all floating liquid/solid FOG and food wastes from the top of the HGI and place it into the waste container lined with an appropriately sized trash can liner.
3. Using a flat bladed tool, such as a putty knife or a metal spatula, remove all caked-on FOG and food waste from all sides of the HGI and the baffles. Remove HGI baffles, if possible, to insure thorough maintenance.